



ACCE Summary of Meeting of 19 May 2023

The online Academic Council Committee on Examinations (ACCE) meeting was conducted in person and via the communications platform, Zoom. ACCE members were advised that the proceedings of the ACCE, including the online ACCE meetings, remain subject to the ACCE Standing Orders.

The meeting agenda and papers were available to each member of the ACCE one week in advance of the meeting.

The meeting is triaged to evaluate or identify, prioritize, and assign matters for discussion and decision at the main meeting. Specifically, Academic members of ACCE were issued with a Google form to complete with queries, questions, and points in relation to papers for the meeting. Three electronic responses were received.

Number of Attendees for Meeting One: 12

Number of Attendees for Meeting Two: 11

1. ACCE approved the Minutes and Summary Notes of the meeting of 21 April 2023.
2. ACCE invited Students' Union representatives to attend the non Exam Board related items in Meeting 2.
3. ACCE approved the proposed ACCE meeting dates for the coming Academic year 2023/24.
4. ACCE approved the Terms of Reference for the proposed Extenuating Circumstances Working Group.
5. ACCE agreed that the draft Extern Examiner Policy for Taught Programme policy would be circulated to members for review.
6. ACCE noted the Declarations of Potential Conflicts of Interest.
7. ACCE approved the nomination of an Special Extern Examiner in the School of Education.
8. ACCE noted the award of 4 research degrees in the College of Health and Agricultural Sciences.
9. ACCE noted the award of 2 research degrees in the College of Sciences.
10. ACCE noted the award of 2 research degrees in the College of Social Sciences and Law.
11. ACCE approved the award of 3 research degrees in the College of Health and Agricultural Sciences.
12. ACCE approved Exceptional Changes of Grades
13. ACCE reviewed Paper Doctoral and level 10 reports and approved the award of a research degree in the College of Health and Agricultural Sciences.

14. ACCE reviewed eThesis Doctoral and level 10 reports and approved awards of research degrees in the College of Arts and Humanities (*no. of candidates approved: 2*); College of Engineering and Architecture (*no. of candidates approved: 5*); College of Health and Agricultural Sciences (*no. of candidates approved: 7*), College of Science (*no. of candidates approved: 13*); College of Social Sciences and Law (*no. of candidates approved:3*).
15. ACCE reviewed and placed on hold the award of 1 research degree in the College of Engineering and Architecture.
16. ACCE reviewed and placed on hold the award of 2 research degrees in the College of Health and Agricultural Sciences.
17. ACCE reviewed eThesis Masters and level 9 reports and approved the award of research degrees in; College of Health and Agricultural Sciences (*no. of candidates approved: 4*); and the College of Science(*no. of candidates approved: 3*).
18. ACCE reviewed and placed on hold the award of 1 research degree in the College of Health and Agricultural Science.
19. ACCE approved the appointment of Intern Examiners, Taught Modules (*no. of Intern Examiners approved: 83*)
20. ACCE approved the appointment of Research Degree Examination Committees (*no. of Research Degree Examination Committees approved: 50*).
21. ACCE noted the recommendations for Change of Research Degree Examination Chair (2).
22. ACCE noted the Co-tutelles Agreements and Documentation (4).
23. ACCE approved the appointment of Subject Extern Examiners (*no. of Subject Extern Examiners approved: 9*).

NOTE: This is an informal summary of an ACCE meeting. It does not in any way prejudice the official minutes of the meeting, which will be presented to the next ordinary meeting of the ACCE and which are the sole authoritative record of ACCE business.